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For Office Use Only



**LIVESTOCK
IDENTIFICATION
SERVICES LTD.**

Livestock Identification and Commerce Act

**SURRENDER OF BRAND
BY PERSONAL REPRESENTATIVE
OF DECEASED BRAND OWNER**

O-5 Version 2013-11

IN THE MATTER OF THE ESTATE OF _____ DECEASED
Name of Deceased

The undersigned hereby certifies:

1. The deceased is the sole owner of the following brand:

Design	Location	Type
		<input type="checkbox"/> Cattle
		<input type="checkbox"/> Horse

Only **one** brand per form

Note: Brand Design, Location and Type are required. Location and Type are fillable. Please print form and draw the brand design by hand in the box provided.

2. I am the Personal Representative of the above named deceased brand owner.
3. Attached is a copy of the following: (select one):
- Grant of Probate (with Will attached)
 - Grant of Letters of Administration with Will Annexed
 - Grant of Letters of Administration without Will Annexed
4. The beneficiary or beneficiaries of the brand has/have given up his/her/their interest in the brand. Attached is a copy or attached are copies of the Renunciation of Brand form(s) signed by the beneficiary or beneficiaries of the brand.
5. As the Personal Representative of the deceased brand owner I am giving up all the right, title or interest of the estate of the deceased brand owner in and to the above noted brand.
6. Upon receipt of this form, Livestock Identification Services Ltd. is authorized to cancel the registration of the above noted brand in the name of the deceased brand owner.
7. I acknowledge that this Surrender cannot be revoked and is binding on myself and heirs of the estate of the deceased brand owner.

Date

Signature of Personal Representative

Print Name of Personal Representative

Address: _____

Town/City, Prov: _____ Postal: _____

Telephone: _____ Fax: _____



LIVESTOCK
IDENTIFICATION
SERVICES LTD.

Livestock Identification and Commerce Act
CERTIFICATE OF VERIFICATION OF IDENTITY

V-1 Version 2013-11

Please read the Instructions before completing this Form

I, _____ **HEREBY CERTIFY THAT:**
Full name of person verifying identity

1. I was personally present and did see _____ sign the
Name of individual whose identity is being verified
document attached to this Certificate of Verification of Identity.

Select one of the following:

I have personally known the above named individual for at least two (2) years.

I have not personally known the above named individual for two (2) year but I have confirmed his/her identity by examining one approved piece of government issued photo identification.

I have not personally known the above named individual for two (2) year but I have confirmed his/her identity by examining two approved documents he/she provided to me containing name and his/her current address.

2. Based on my knowledge of and/or meeting with the above named individual I can confirm that he/she is at least 18 years of age.

3. I am not related to the above named individual by birth, adoption or marriage.

SIGNED by me at _____, Alberta this _____ day of _____ 201_____
City/Town Day Month Year

Signature of person verifying identity

Phone Number

Address

Email Address

City/Town

Province

Postal Code

A Certificate of Verification of Identity must be completed for each individual signing the attached form whether as an individual or on behalf of a corporation or partnership. Please fill out and print as many copies of the Certificate of Verification of Identity as are required. Please see instructions below.



Livestock Identification and Commerce Act

SURRENDER OF BRAND BY PERSONAL REPRESENTATIVE OF DECEASED BRAND OWNER INFORMATION AND INSTRUCTIONS

This form is for the Personal Representative of a deceased brand owner to surrender a brand owned solely by the deceased. In order for the Personal Representative to surrender the brand the beneficiary or beneficiaries of the brand must have given up their interest in the brand under the estate.

If a brand is owned by more than one person, all of the owners must agree to surrender the brand. If only the Personal Representative of the deceased brand owner wishes to give up the estate's interest in the brand, the Personal Representative must transfer the deceased interest in the brand to the remaining owner or owners.

When a brand is surrendered, the estate of the deceased owner gives up its rights to the brand and the registration of the brand is cancelled. Once a brand is surrendered and cancelled it is available to be registered by another person.

IMPORTANT NOTICE

- By surrendering a brand only the brand is being surrendered.
- The Surrender does not affect the status of the ownership of the livestock or the livestock security interest in the livestock on which the brand was applied prior to the date on which the brand was surrendered.
- When a brand is surrendered it is available for another person to purchase and use on livestock.

Completion of the form and the Certificate of Verification of Identity

This form must be completed by all of the Personal Representative(s) of the deceased brand owner. The Personal Representative(s) signing the *Surrender* form must have a *Certificate of Verification of Identity* completed. Instructions with respect to the Certificate of Verification of Identity are included below. If there is more than one Personal Representative please fill out two copies of the *Surrender* form and Certificate and have each Personal Representative complete a copy of the documents.

Collection of Information

This information is being collected for the purposes of brand registry records in accordance with the *Livestock Identification and Commerce Act* and the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of this information can be directed to the Privacy Coordinator for the brand registry at LIS at 109, 264 Midpark Way SE Calgary Alberta, T2X 1J6. Phone (403) 509-2088 or (866) 509-2088.

Please mail the original form to:

Brand Registrar
Livestock Identification Services Ltd.
P.O. Box 1118
Stettler, AB T0C 2L0

The Brand Registrar contact information is:

Phone: 403-740-4105
Toll Free: 866-740-4105
Fax: 403-740-4124
E-mail: brands@lis-alberta.com

The Brand Registrar can only be contacted by mail, telephone, fax or e-mail. There is no office in Stettler.

If you wish to meet with someone in person, you can meet with a Livestock Inspector at any of our LIS Field Offices or you can visit the LIS Head Office in Calgary. A list of the LIS Field Offices and the location of the LIS Head Office can be found on the LIS Website at www.lis-alberta.com.



CERTIFICATE OF VERIFICATION OF IDENTITY INSTRUCTIONS

V-1 Version 2013-11

A Certificate of Verification of Identity must be completed for each person signing a Brand Registry form whether as an individual or on behalf of a corporation or partnership. Please complete and print as many copies of the Certificate of Verification of Identity as are required.

To complete the Certificate of Verification of Identity please do the following

- Print the full name of the person verifying the identity in the space provided at the top of the Certificate.
- Print the name of the individual whose identity is being verified in paragraph 1 of the Certificate.
- Check off the appropriate box in paragraph 2 of the Certificate. See instructions below explaining each of these options.
- If the name and address of the person whose identity is being verified matches what the person verifying the identity personally knows or, in the alternative, the information on the identification documents provided, Certificate of Verification of Identity form can be completed.
- The person verifying the identity signs his/her name on the line at the bottom of the Certificate.
- The person verifying the identity must provide his/her full address, phone number and e-mail address on the lines provided.

Acceptable person verifying identity

This form can be completed by anyone other than a relative by birth, adoption or marriage.

Option 1: If the individual is personally known ...

If the person verifying the identity has personally known the individual signing for 2 or more years, then the first box of paragraph 1 can be checked off. To know a person personally means that someone can confirm aspects of his/her personal attributes such as name, approximate age, place of birth, physical description and some personal history such as education, occupation, marital status, children and place of residence.

Option 2: If the individual is not personally known and he/she has photo ID ...

If the person verifying the identity has not personally known the individual for 2 or more years, the individual must produce one piece of government issued photo identification.

Acceptable photo identification must

- include a photograph
- be government issued
- be original, not a copy of the document
- indicate a unique identifier
- be valid (current) – not expired.

Acceptable forms of photo identification include

- a driver's license
- an identification card
- passport
- citizenship card
- Permanent Resident card
- Certificate of Indian Status card

Option 3: If the individual is not personally known and they do not have photo ID...

If the person verifying the identity has not personally known the individual for 2 or more years and the individual does not have one of the listed government issued photo identification documents, the individual can provide at least two documents with his/her name and current address. Acceptable documents for this purpose include:

- Birth Certificate
- Social Insurance Card
- Old Age Security Card
- Recent utility bill (telephone, electricity, cable TV, gas, water etc.)
- Government statement re CPP or OAS
- Recent municipal property tax notice
- Major credit card statement along with related credit card
- Bank Statement
- Recent income tax assessment
- Government cheque or cheque stub