



TRANSFER OF BRAND TO PERSONAL REPRESENTATIVE

T-8 Version 2009-11-26

INFORMATION AND INSTRUCTIONS

This form is used to transfer a brand to the Personal Representative(s) of the deceased brand owner once a Grant of Probate or Grant of Administration has been issued by the Court.

When a brand is transferred to the Personal Representative, the Personal Representative may sell any livestock owned by the deceased bearing the brand. The sale proceeds would be paid to the Estate of the deceased brand owner.

Once transferred, the brand will be owned by the Estate of the deceased brand owner. The brand will be registered in the name of the Personal Representative in his/her capacity as the Personal Representative of the Estate, for example, "Jane Doe, Personal Representative of the Estate of John Doe, Deceased."

If the brand is transferred into the name of the Personal Representative(s) of an Estate, the Personal Representative(s) will then have to apply to transfer the brand to the deceased's beneficiaries using the *Estate Transfer of Brand from Deceased Owner* form.

With the brand being transferred to the Personal Representative, there will be two transfer fees – one for the transfer from the deceased to the Personal Representative and a second for the transfer from the Personal Representative to the beneficiaries. This form should only be used if the deceased's brand cannot be transferred by the Personal Representative directly from the deceased to the beneficiaries of the deceased's estate.

Documents required

To transfer the brand, the Personal Representative must provide the following:

- *Transfer of Brand to Personal Representative*; and
- copy of the Grant of Probate, Grant of Administration with Will Annexed or Grant of Administration without Will Annexed.

The name of the deceased on the Grant of Probate or Grant of Administration must be consistent with the name of the registered owner of the brand in the Brand Registry. If there is any discrepancy, confirmation of identity of the deceased must be provided.

Completing the form

This transfer form must be completed by the Personal Representative or one of the Personal Representatives of the deceased brand owner. To complete this form, please do the following:

1. Enter the requested information in the spaces provided on the form. All available information must be provided in order for the brand to be transferred.
2. Attach a copy of the Grant of Probate, the Grant of Administration with Will Annexed or the Grant of Administration without Will.

3. The Personal Representative completing the form must appear before a Commissioner for Oaths (if the form is signed in Alberta) or before a Notary Public (if the form is signed outside Alberta) to sign the Statutory Declaration and to have the Certificate of Verification of Identity of Personal Representative completed.
4. In order to verify the person's identity, the Commissioner for Oaths or Notary Public must examine an original piece of valid government issued identification (the identity document). Information and instructions with respect to the Certificate of Verification of Identity are attached. If you do not have one of the listed identity documents please contact LIS.

Once this form is processed the LIS database will be amended to delete the name of the deceased owner and show that the brand is owned by the person(s) named as the Personal Representative(s) of the Estate of the Deceased. A new Brand Certificate will be mailed personal representative applying to transfer the brand.

If you have any questions please contact:

Livestock Identification Services Ltd.
#109, 264 Midpark Way SE
Calgary, AB T2X 1J6
www.lis-alberta.com

Telephone: 403-740-4105
Toll Free: 866-740-4105
Fax: 403-740-4124
E-mail: brands@lis-alberta.com



LIVESTOCK
IDENTIFICATION
SERVICES LTD.

Livestock Identification and Commerce Act

**TRANSFER OF BRAND TO
PERSONAL REPRESENTATIVE**

T-8 Version 2009-11-15

For office use only	DECEASED	Client No.	File No:
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DECEASED BRAND OWNER

Name of Deceased _____

Mailing Address _____

Town/City, Prov _____ Postal Code _____

Date of Death _____ Place of Death _____

BRAND being transferred

Brand Design	Location	Type
		<input type="checkbox"/> Cattle <input type="checkbox"/> Horse

PERSONAL REPRESENTATIVE

	Personal Representative	Personal Representative
Name		
Address		
MD/Town/City		
Province		
Postal Code		
Phone Number		
Fax Number		
E-mail Address		

SURVIVING CO-OWNERS (Only complete if applicable – see note below)

Name of Co-Owner: _____

Name of Co-Owner: _____

Note: This is for brands that are co-owned by two or more brand owners. The surviving co-owner(s) and the Personal Representative must complete the *Acknowledgement of Surviving Co-Owner and Beneficiary/Transferee* form.

I DO SOLEMNLY DECLARE THAT:

- 1. I am the Personal Representative (or one of the Personal Representatives) of the above named deceased brand owner.
- 2. A copy of the Grant of Probate or Grant of Administration certified by the Clerk of the Court is attached.
- 3. Attached is a copy of the following document with respect to the death of the deceased brand owner:

Funeral Director's Statement of Death

Government issued Death Certificate

- 4. The primary location of the farm, ranch or pasture where the livestock bearing the brand will be kept is as follows:

	_____ Quarter	-	_____ Sec	-	_____ Twp	-	_____ Rge	-	_____ Mer		_____ Premises ID
or											
	_____ Lot	-	_____ Block	-	_____ Plan						_____ Premises ID

- 5. There are no other owners of the brand.

OR

The deceased owned the brand with another person(s) and the *Acknowledgment of Surviving Co-Owner and Beneficiary / Transferee* is attached.

Instructions: Cross off and initial the statement in the above paragraph that is not applicable.

- 6. I request the Brand Registrar to amend the records of the Brand Registry to show the Personal Representative(s) of the estate of the deceased, as the owner(s) of the above noted brand.

I, _____ MAKE THIS SOLEMN DECLARATION
CONSCIENTIOUSLY BELIEVING IT TO BE TRUE AND KNOWING THAT IT IS OF THE SAME FORCE
AND EFFECT AS IT MADE UNDER OATH

DECLARED BEFORE me at _____, _____ this _____ day of _____ 20 _____

A Commission for Oaths in and for the Province of Alberta
or a Notary Public in and for the Prov/State of _____

Print name

Signature of Personal Representative

Date appointment expires: _____

Address

City/Town – Prov/State – Postal/Zip Code

Phone: _____

CERTIFICATE OF VERIFICATION OF IDENTITY OF PERSONAL REPRESENTATIVE

I, _____ of the Town/City of _____
in the Province/State of _____, HEREBY CERTIFY THAT:

1. I met _____ on _____, 20 ____ and
verified his/her identity by examining his/her _____ (identity document)
issued by _____ on _____, 20 ____
as number _____.

2. The photograph on the identity document was a true likeness of the person named in paragraph 1 and
confirmed that he/she is at least 18 years of age.

SIGNED by me at _____, _____ this _____ day of _____ 20 _____

A Commission for Oaths in and for the Province of Alberta
or a Notary Public in and for the Prov/State of _____

Address

Print name

City/Town – Prov/State – Postal/Zip Code

Date appointment expires: _____

Phone: _____

Collection of Information

This information is being collected for the purposes of brand registry records in accordance with the *Livestock Identification and Commence Act* and the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of this information can be directed to the Privacy Coordinator for the brand registry at LIS at 109, 264 Midpark Way SE Calgary Alberta, T2X 1J6. Phone (403) 509-2088 or (866) 509-2088

Transfer Fee

Payment Method – Transfer Fee for each brand being transferred - \$52.50 (GST included)

Number of brands being transferred _____ **Total transfer fees plus GST \$** _____

Cheque enclosed payable to “Livestock Identification Services Ltd.”

Charge to credit card Mastercard VISA

Card Number: _____ Expiry Date: _____

Name on Card: _____

Signature: _____

Please mail the original Transfer, the relevant supporting documents and cheque, if applicable, to:

Livestock Identification Services Ltd.
#109, 264 Midpark Way S.E.
Calgary, AB, Canada T2X 1J6

If you have any questions, please phone the Brand Registrar at **1-866-740-4105**

PLEASE NOTE: The transferee(s) **does/do not** have the right to use the brand until the Transfer of Brand has been approved and the transferee(s) has/have been issued a Brand Certificate by the Brand Registrar.

INFORMATION AND INSTRUCTIONS FOR COMPLETING THE CERTIFICATE OF VERIFICATION OF IDENTITY

Information

The person registered with the Brand Registry as the owner of the brand has the exclusive right to use the brand for the purposes of denoting ownership of the livestock or a livestock security interest in the livestock, as the case may be, until the registration of the brand is cancelled or transferred.

Identification is required to ensure that documentation affecting the rights of a registered brand owner is completed by the proper person to protect the registered brand owner.

Livestock Identification Services Ltd. (LIS) is subject to the *Freedom of Information and Protection of Privacy Act* and the collection, use, disclosure, retention and destruction of personal information by LIS are done in compliance with this Act.

Acceptable identity documents

Acceptable personal identification documents must

- include a photograph
- be government issued
- be original, not a copy of the document
- indicate a unique identifier
- be valid (current) – not expired.

Acceptable forms of personal identification documents include

- a driver's license
- an identification card
- passport
- citizenship card
- Permanent Resident card
- Certificate of Indian Status card

Note: If a brand owner does not have one of the listed identity documents please contact LIS and an alternate form will be provided.

Instructions to Commissioner for Oaths or Notary Public

To complete the Certificate of Verification of Identity do the following:

- Print your full name, town or city and province or state in the initial paragraph.
- Print the name of the person in paragraph 1 and the date the person appeared before you to complete this form.
- Request the original identity document from the person and compare the information on the identity document to the information on the form and to the person appearing before you.
- If the information and photograph match the information on the form and the person appearing before you, complete paragraph 2 by printing the name of the government entity that issued the identity document, the date the identity document was issued, the number of the identity document, the date it expires and the name of the person appearing before you.
- Print the day, month and year the Certificate is signed.
- Sign your name on the line provided and strike out which of the two capacities does not apply to you.
- Print your name on the line provided
- Print your phone number and full address on the lines provided.