



SURRENDER OF BRAND

O-7 Version 2009-11-15

INFORMATION AND INSTRUCTIONS

This form is for the brand owner(s) to surrender a brand to Livestock Identification Services Ltd. If the brand owner is under 18 years of age please contact LIS for additional information on how to surrender the brand. There is no fee to surrender a brand.

If a brand is owned by more than one person, all of the owners must agree to surrender the brand. If only one or some of the owners of the brand wish to give up their right to the brand, they must transfer their interest in the brand to the remaining owner or owners. A partial interest in a brand cannot be surrendered.

When a brand is surrendered, the owner or owners give up their rights to the brand and the registration of the brand is cancelled. Once a brand is cancelled it is available to be registered by another person.

IMPORTANT NOTICE

- By surrendering a brand only the brand is being surrendered.
- The Surrender does not affect the status of the ownership of the livestock or the livestock security interest in the livestock on which the brand was applied prior to the date on which the brand transfer was surrendered.

Completion of the form

This form must be completed by all of the registered owners, or the personal representative of the registered owners, of the brand being surrendered.

Surrender by person authorized to act on behalf of the brand owner

If the brand owner is not available or unable to sign the *Surrender* form, a duly authorized person may complete the *Surrender* form on behalf of the brand owner. A person authorized to complete the *Surrender* form on behalf of the brand owner would be a person appointed as the brand owner's:

- attorney under a general or specific Power of Attorney,
- attorney under an Enduring Power of Attorney under the *Powers of Attorney Act*,
- trustee appointed by a trusteeship order under the *Dependant Adults Act*.

If the *Surrender* form is being signed by the brand owner's attorney or trustee, an original or a certified copy (by lawyer or notary public) of the Power of Attorney or Trusteeship Order must accompany the *Surrender* form.

Verification of identity of transferors

Each person signing the *Surrender* form, whether an individual owner, partner, authorized signing officer of a corporation, attorney or trustee, must appear before

- a Commissioner for Oaths - if the Transfer is signed in Alberta, or
- a Notary Public - if the Transfer is signed outside Alberta

to have the *Certificate of Verification of Identity* completed. One Certificate must be completed for each person signing this form either as a brand owner or on behalf of a brand owner.

Instructions with respect to the Certificate of Verification of Identity are included at the end of the Transfer. If a person does not have one of the listed identity documents, please contact LIS and an alternate form will be provided.

Documents to be submitted with the Surrender

Corporations	Most recent filed annual return
Partnerships or two or more brand owners operating under a trade name	Filed Declaration of Partnership
A single brand owner operating under a trade name	Filed Declaration of Trade Name
Authorized representative of living brand owner	Power of Attorney Enduring Power of Attorney <i>Dependant Adult Act</i> Trusteeship Order
Deceased brand owner	Documentation appointing the personal representative of the estate of the deceased brand owner Last Will and Testament of the deceased brand owner Proof of death of the deceased brand owner

Collection of Information

This information is being collected for the purposes of brand registry records in accordance with the *Livestock Identification and Commence Act* and the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of this information can be directed to the Privacy Coordinator for the brand registry at LIS at 109, 264 Midpark Way SE Calgary Alberta, T2X 1J6. Phone (403) 509-2088 or (866) 509-2088

Brand Registrar Contact Information

In you have any questions please contact the Brand Registrar at:

Livestock Identification Services Ltd.	Phone:	403-740-4105
#109, 264 Midpark Way SE	Toll Free:	866-740-4105
Calgary, AB T2X 1J6	Fax:	403-740-4124
www.lis-alberta.com	E-mail:	brands@lis-alberta.com

1. I/We, as the registered owner(s) of the above noted brand, am/are giving up all my/our right, title or interest in and to the above noted brand.
2. Upon receipt of this form, Livestock Identification Services Ltd. will cancel the registration of the brand in my/our name(s).
3. Once this Surrender is filed, Livestock Identification Services Ltd. can approve an application for this brand and this brand can be registered in another person's name.
4. I/We acknowledge that this Surrender cannot be revoked and is binding on myself/ourselves and my/our heirs, executors, personal representatives and assigns.

PART B - CONTACT INFORMATION and SIGNATURES

Each individual brand owner and each partner must sign below. If this *Surrender of Brand* is being signed on behalf of a corporate brand owner the authorized officer of a corporation must sign on behalf of the corporate transferor and indicate his position with the company. If this *Surrender of Brand* is being signed by someone on behalf of the brand owner, the authority of that person to sign must be indicated.

Print name _____
Mailing Address _____
Town/City, Prov _____ Postal _____
Home Phone _____ Cell Phone _____
Fax _____ E-mail _____
Date _____ **Signature** _____

If signing on behalf of a corporation

Position in the corporation _____

If signing on behalf of an individual or partner owing the brand

Relationship to the brand owner _____

Authority to surrender the brand _____

Print name _____
Mailing Address _____
Town/City, Prov _____ Postal _____
Home Phone _____ Cell Phone _____
Fax _____ E-mail _____
Date _____ **Signature** _____

If signing on behalf of a corporation

Position in the corporation _____

If signing on behalf of an individual or partner owing the brand

Relationship to the brand owner _____

Authority to surrender the brand _____

Print name _____

Mailing Address _____

Town/City, Prov _____ Postal _____

Home Phone _____ Cell Phone _____

Fax _____ E-mail _____

Date _____ **Signature** _____

If signing on behalf of a corporation

Position in the corporation _____

If signing on behalf of an individual or partner owing the brand

Relationship to the brand owner _____

Authority to surrender the brand _____

Print name _____

Mailing Address _____

Town/City, Prov _____ Postal _____

Home Phone _____ Cell Phone _____

Fax _____ E-mail _____

Date _____ **Signature** _____

If signing on behalf of a corporation

Position in the corporation _____

If signing on behalf of an individual or partner owing the brand

Relationship to the brand owner _____

Authority to surrender the brand _____

CERTIFICATE OF VERIFICATION OF IDENTITY

I, _____ of the Town/City of _____
in the Province/State of _____, HEREBY CERTIFY THAT:

1. I met _____ on _____, 20__ and
verified his/her identity by examining his/her _____ (identity document)
issued by _____ on _____, 20__
as number _____.
2. The photograph on the identity document was a true likeness of the person named in paragraph 1 and
confirmed that he/she is at least 18 years of age.

SIGNED by me at _____, _____ this _____ day of _____ 20__

A Commission for Oaths in and for the Province of Alberta
or a Notary Public in and for the Prov/State of _____

Address

Print name

City/Town – Prov/State – Postal/Zip Code

Date appointment expires

Phone

CERTIFICATE OF VERIFICATION OF IDENTITY

I, _____ of the Town/City of _____
in the Province/State of _____, HEREBY CERTIFY THAT:

1. I met _____ on _____, 20__ and
verified his/her identity by examining his/her _____ (identity document)
issued by _____ on _____, 20__
as number _____.
2. The photograph on the identity document was a true likeness of the person named in paragraph 1 and
confirmed that he/she is at least 18 years of age.

SIGNED by me at _____, _____ this _____ day of _____ 20__

A Commission for Oaths in and for the Province of Alberta
or a Notary Public in and for the Prov/State of _____

Address

Print name

City/Town – Prov/State – Postal/Zip Code

Date appointment expires

Phone

This information is being collected for the purposes of brand registry records in accordance with the *Livestock Identification and Commence Act* and the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of this information can be directed to the Privacy Coordinator for the brand registry at LIS at 109, 264 Midpark Way SE Calgary Alberta, T2X 1J6. Phone (403) 509-2088 or (866) 509-2088

INFORMATION AND INSTRUCTIONS FOR COMPLETING THE CERTIFICATE OF VERIFICATION OF IDENTITY

Information

The person registered with the Brand Registry as the owner of the brand has the exclusive right to use the brand for the purposes of denoting ownership of the livestock or a livestock security interest in the livestock, as the case may be, until the registration of the brand is cancelled or transferred.

Identification is required to ensure that documentation affecting the rights of a registered brand owner is completed by the proper person to protect the registered brand owner.

Livestock Identification Services Ltd. (LIS) is subject to the *Freedom of Information and Protection of Privacy Act* and the collection, use, disclosure, retention and destruction of personal information by LIS are done in compliance with this Act.

Acceptable identity documents

Acceptable personal identification documents must

- include a photograph
- be government issued
- be original, not a copy of the document
- indicate a unique identifier
- be valid (current) – not expired.

Acceptable forms of personal identification documents include

- a driver's license
- an identification card
- passport
- citizenship card
- Permanent Resident card
- Certificate of Indian Status card

Note If a brand owner does not have one of the listed identity documents please contact LIS and an alternate form will be provided.

Instructions to Commissioner for Oaths or Notary Public

To complete the Certificate of Verification of Identity do the following

- Print your full name, town or city and province or state in the initial paragraph.
- Print the name of the person in paragraph 1 and the date the person appeared before you to complete this form.
- Request the original identity document from the person and compare the information on the identity document to the information on the form and to the person appearing before you.
- If the information and photograph match the information on the form and the person appearing before you, complete paragraph 2 by printing the name of the government entity that issued the identity document, the date the identity document was issued, the number of the identity document, the date it expires and the name of the person appearing before you.
- Print the day, month and year the Certificate is signed.
- Sign your name on the line provided and strike out which of the two capacities does not apply to you.
- Print your name on the line provided
- Print your phone number and full address on the lines provided.